

GOVERNMENT OF TRIPURA
OFFICE OF THE PANISAGAR R D BLOCK
NORTH TRIPURA

No.F.15(3)/ BDO/PNS/GL/STORE/2015-16.....*14765*

Dated:09/09/2015

SHORT NOTICE INVITING TENDER

The undersigned on behalf of the Governor of Tripura, inviting sealed quotation in plain paper from the bonafied suppliers/dealers of Tripura for supplying the following office Stationery articles for panisagar R.D Block, North Tripura.

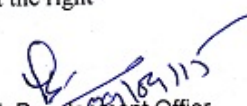
SI.No	Description of Items	Unit	Rate per unit
1	Xerox Paper A4 Size (J/K)	Nos	
2	Xerox Paper P/S (J/K)	Nos	
3	Towel Big size (Bombay Dying)	Nos	
4	Towel Small size (Bombay Dying)	Nos	
5	C.F.L bulb (phillips or crompton)	Nos	
6	Calculator (orpet)	Nos	
7	Bulb 100 Wat	Nos	
8	Bucket (Smallsize)	Nos	
9	Plastic Clip board	Nos	
10	Detol spray	Nos	
11	Feviquick	Nos	
12	Harpic (small & Big)	Nos	
13	Lock (small, Medium & big)	Nos	
14	Masurement Tape	Nos	
15	Room freshner	Nos	
16	Mortine spray	Nos	
17	Mortine Coil	Nos	
18	marker pen (black)	Nos	
19	marker pen (Red)	Nos	
20	Phenyle (black)	Nos	
21	Odonil	Nos	
22	Phenyle (white)	Nos	
23	Umbralla	Nos	
24	Tube light	Nos	
25	Tube light chock	Nos	
26	Seat kushan	Nos	
27	Pen (exccutive)	Nos	
28	pen one time (black)	Nos	
29	pen one time (blue)	Nos	
30	pen one time (red)	Nos	
31	pen one time (black)	Nos	
32	Stampad	Nos	
33	Paper weight	Nos	
34	Writing Pad	Nos	
35	Stapler Machine	Nos	
36	Key beg	Nos	
37	Collin	Nos	
38	Pencil Bettery	Nos	
39	Blising Powder	KG	
40	Paper flag	Pkt	
41	Knife	Nos	
42	office seal (per line)	Nos	
43	File board and cover	Nos	
44	Arch file	Nos	
45	Red cloth	Mtr	

[Signature]

Sl.No	Description of Items	Unit	Rate per unit
46	Tag	Nos	
47	Sujan	Nos	
48	Stapler pin (small)	Pkt	
49	Stapler pin (Big)	Pkt	
50	Jems clip	Pkt	
51	Erezor	Nos	
52	Envelop (small)	Nos	
53	Envelop (Big)	Nos	
54	Gum Tube	Nos	
55	Carban paper (small)	Nos	
56	Carban paper (Big)	Nos	
57	Alpin	Pkt	

Terms & Condition:-

- 1) The interest bidder has to attach D-call money amounting to Rs.1000/- only in favour of BDO Panisagar from any bank payable at Panisagar.
- 2) Tender should be submitted in sealed cover subscriber "Tender for Office Stationary" and should be addressed to the Office of the Block Development Officer Panisagar R.D Block, North Tripura
- 3) Tender document is to be dropped in the Tender box kept in the office of the undersigned up to 3.00 PM of the 22nd Sep 2015 during all working days.
- 4) The Tender will be opened at 3.30 PM of 22nd Sep 2015, If possible, in presence of the Tenderer or their representative, who are willing to attend. The Tenderer or their representative who are present at the time of opening of the Tender should sign in the register.
- 5) The Tenderer have to be submit attested copies of PAN card and VAT registration Certificate.
- 6) The Tenderer are to quote their rates both in wards and figures.
- 7) Rate must included of all taxes and charges for loading , unloading ,carrying ,weighting, counting and stacking etc.
- 8) Necessary statutory deduction (Income Tax, VAT etc.) will be made from the bill at source and necessary TDS will be provided by the undersigned.
- 9) Bills are to be raised in duplicate to the undersigned through the supervising officer after completion of supply
- 10) Rates as may be accepted, will remain valid for one year and in the succeeding months till finalization of next tender without any price variation
- 11) There is no pre-determined quantity of required items, It will depend on as and when required.
- 12) The undersigned reserves the right to reject or accept any quotation without assigning any reason.
- 13) The undersigned reserves the right to cancel the whole process of Tender at any time without assigning any reason.
- 14) All petty items should be as per specification of building materials.
- 15) If necessary, total order may be divided amongst more than one bidder at the approved rates. it is not the right of bidder who has not been first lowest but discretion to the undersigned to take decision in this regard.


Block Development Officer
Panisagar R.D. Block
North Tripura

Copy to:-

- 1) The District Magistrate & Collector, Dharmanagar, North Tripura, For favour of kind information please.
- 2) The Director, ICAT Department, Govt. of Tripura, Agartala, with a request for arranging publication in 2 (two) Nos. leading local Daily News Paper { 1 (one) in one insertion}. copy of each news paper may kindly be sent to this office at free of cost for keeping record.
- 3) The DIO, NIC, North Tripura with a request to upload this notice in the official website www.northtripura.nic.in and www.tenders.govt.in.
- 4) The Sub-Divisional Magistrate, Panisagar, North Tripura , for favour of kind information please.
- 5) The Block Development Officer, kadamtala/Kalacherra/Dasda/Damcherra//Jampui Hill/Jubarajnagar/Laljuri, North Tripura for favour of kind information please.
- 6) Notice board of the Panisagar R.D Block for broad publicity.


Block Development Officer
Panisagar R.D. Block